

Responsibilities of GM for an SLT

Each week you will be required to meet with candidate(s) for 30 minutes to review and answer questions about the material or training they have been assigned.

1. You will be required to evaluate the candidate 3 times throughout their training.
2. You will be required to cross train the employee according to a schedule, therefore you will need to be staffed to allow the candidate to be trained in other jobs and not be scheduled in their primary job.
3. Prior to being able to manage a shift, the candidate will be required to follow a manager for 6 (3 following and 3 being followed) shifts before running a shift by themselves.
4. The candidate will have to do 3 opening shifts and 3 closing shifts following a manager. 1 Shift must be opening and 2 shifts closing.

The program typically takes a total of 6 months. They will be eligible to run a shift 12-15 weeks after entering the program. At this point the choice will be trainer SLT or continue the manager training.

Non-Negotiables:

1. May not miss a single meeting unless previously arranged for change of time.
2. May not be more than 1 week behind unless a certified approval (sick, family etc.)
3. 0 No Call/No Show
4. Must pass all training material with a 90% while staying on schedule.
5. Staffing needs are not an excuse for not following the timeline.
6. May not exceed 40 hours unless you are willing to pay the 1.5x labor for any training.
7. No more than 3 handbook violations during entire SLT training period.
8. The manager will not miss a weekly meeting or deadlines unless previously arranged with plan for making up. Additionally, managers will not become more than 1 week behind schedule unless for certified approval (sick, family etc.) or planned PTO.
9. Management will have 1 week to complete evaluations, reviews, and interviews after they are due.