

SOMETHING DIFFERENT GRILL

30-DAY Employee Evaluation

Employee Name: _____

Position: _____

Location: _____

Date of Hire: _____

Review Date: _____

Manager Completing Review: _____

Rating Scale

5 = Exceeds Expectations

4 = Consistently Meets Expectations

3 = Meets Expectations

2 = Needs Improvement

1 = Unsatisfactory

Dependability & Attendance

Arrives on time and ready to work.

Attendance is reliable.

Follows scheduling and call-out procedures.

Rating: _____

Comments:

Work Ethic

Demonstrates a positive attitude.

Maintains productivity throughout the shift.

Completes assigned responsibilities without constant supervision.

Rating: _____

Comments:

Teamwork

Works well with teammates.

Willing to assist others when needed.

Contributes positively to the work environment.

Rating: _____

Comments:

Hospitality & Guest Experience

Treats guests with respect and professionalism.

Demonstrates friendliness and hospitality.

Contributes to creating a positive guest experience.

Rating: _____

Comments:

Coachability

Accepts feedback positively.

Applies training and coaching provided.

Shows a willingness to learn and improve.

Rating: _____

Comments:

Job Knowledge & Performance

Understands responsibilities for current position.

Follows procedures and standards.

Performs duties with accuracy and consistency.

Rating: _____

Comments:

Initiative

Shows willingness to learn additional responsibilities.

Identifies opportunities to help without being asked.

Demonstrates ownership of assigned responsibilities.

Rating: _____

Comments:

Culture Fit

Demonstrates the values of Something Different Grill.

Treats teammates and guests with respect.

Contributes positively to the restaurant environment.

Helps us Make Someone's Day.

Rating: _____

Comments:

Overall Performance

Overall Rating: _____

☐ Exceeds Expectations

☐ Meets Expectations

☐ Needs Improvement

☐ Unsatisfactory

Development Goals

What is the employee doing well?

What areas should the employee focus on improving over the next 30 days?

Employment Recommendation

- ☐ Continue Employment
- ☐ Continue Employment with Coaching Plan
- ☐ Reevaluate in 30 Days
- ☐ Separation Recommended
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Manager Signature: _____

Date: _____

Employee Signature: _____

Date: _____

Employee signature indicates review discussion occurred and does not necessarily indicate agreement with the evaluation.